


# Admissions Policy 2020-2021



## St Aloysius' College

Hornsey Lane,  
Highgate,  
London  
N6 5LY

Last Review Date:	2017
Next Review Date:	2019
Governor's Signature:	



St Aloysius' College is a Catholic Voluntary Aided 11-19 comprehensive school for boys, within the Trusteeship of the Diocese of Westminster. As a Catholic school we aim to provide a Catholic education for all our pupils and it is essential that this is supported by all families in the school. All applicants are therefore expected to give their full, unreserved and positive support for the ethos of the school and its aims and policies as outlined in the school prospectus. We do, however, welcome and respect all religions. In order to preserve the school's comprehensive character by establishing a balanced intake across the ability range, the school will allocate all candidates into one of four ability bands by means of a Standardised Assessment test. Our Published Admission Number for Year 7 is 180.

## OVERSUBSCRIPTION CRITERIA

If there are more candidates than places in any band, places within that band will be allocated in accordance with the following criteria. They must be read together with the notes that follow.

Priority is given in the order set out below:

- a) Catholic looked after boys and Catholic boys who have been adopted (or made subject to child arrangements orders or special guardianship orders) immediately following having been looked after;
- b) Catholic boys who have successfully applied for a music scholarship place;
- c) A Catholic boy with a Certificate of Catholic Practice;
- d) Other Baptised Catholic boys;
- e) Other looked after boys and boys who have been adopted (or made subject to child arrangements orders or special guardianship orders) immediately following having been looked after;
- f) Any boys who have successfully applied for a music scholarship place ;
- g) Those boys who are members of an Eastern Orthodox Church and preparing for the Sacrament of Baptism and Holy Communion within the Catholic Church;
- h) Boys who are members of other Christian denominations and other faiths;
- i) Boys who attend an Islington Futurezone primary school;
- j) Any other boys.

### **Oversubscription**

Within each of the categories listed above, priority is given to those with a sibling attending at the time of admission. The term sibling includes step and half sisters/brothers. Priority will also be given to boys living nearest to the school.

### **Music Scholarship Places**

The Governing Body can offer a maximum of 10 music scholarships to applicants who can demonstrate an aptitude in music. All applicants must attend a short listening test covering pitch, melody and rhythm, which will assess innate musical aptitude and not learned musical ability. This will take place during the same week as the banding test in October. Successful candidates will be given free 1:1 weekly tuition and dedicated use of an instrument. For this they would be expected to show full commitment to the school orchestra and choir with twice weekly after school rehearsals and failure to do so could lead to the scholarship being withdrawn.

### **Children Educated Outside their Chronological Age Group**

Parents may apply for their child to be educated outside his chronological age group i.e. a year behind or a year ahead. Application should be made to the Chair of Governors at the time of application and any supporting evidence should be submitted at the same time. Governors will consider each case on its own merits and permission will only be given in exceptional circumstances.

### **Exceptional Medical/Social/Pastoral Need**

The Governing Body will give priority to an application within a category where compelling professional evidence is provided at the time of application of an exceptional medical, social or pastoral need on the part of the child which can only be met by St Aloysius' College. This evidence must be provided by a recognised professional e.g. a doctor, social worker or priest. The Governors are not able to accept a case which is put forward retrospectively.

### **Pupils with an Education, Health and Care Plan**

The admission of pupils with an Education, Health and Care Plan is dealt with by a completely separate procedure. This procedure is integral to the making and maintaining the EHC Plans by the pupil's home Local Authority. Details of this separate procedure are set out in the *Special Educational Needs Code of Practice*.

### **Notes (these notes form part of the oversubscription criteria)**

1. Looked After Child has the same meaning as in section 22 of the Children Act 1989 and means any child in the care of a local authority or provided with accommodation by them (e.g. children with foster parents) A Special Guardianship Order is an order under the terms of the Children Act 1989 s.14A which defines it as an order appointing one or more individuals to be a child's special guardian(s) A Child Arrangements Order is an order under the terms of the Children Act 1989 s. 8 settling the arrangements to be made as to the person with whom the child is to live. Children 'looked after' immediately before the order is made qualify in this category
2. 'Catholic' means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a Certificate of Baptism in a Catholic Church or a Certificate of Catholic Practice.
3. Futurezone schools are as follows: Ambler, Ashmount, Canonbury, Drayton Park, Duncombe, Gillespie, Grafton, Hanover, Montem, Newington Green, Pakeman, Rotherfield, Tufnell Park, Winton and Yerbury.
4. For other Christian and those of other faiths, a baptismal certificate or a written declaration of religious practice from an official faith leader (on the Supplementary Information Form) is required to support the application.
5. Unless the context requires otherwise, 'parent' means any person who has legal parental responsibility for a child.
6. When the last offer is made to a child of a multiple birth, i.e. twins, triplets etc. the remaining child(ren) will also be offered a place, even though it will mean exceeding the published admission number
7. Proximity to the school will be determined by the local authority using a computerised mapping system using a straight line distance measurement. Routes will be calculated from the home address (as defined by the Land & Property Gazetteer) to the midpoint of the school grounds (as determined by Islington Local Authority) Home address is defined as the address at which the child resides for 50% or more of the school week. In a tie break situation the outcome would be decided by drawing lots which will be carried out by the Governors in the presence of an independent witness.

### **The Banding Test**

In order to establish a balanced intake across the ability range and thereby preserve the school's comprehensive character, all candidates will be required to take part in a Standardised Assessment test (CAT) at the school in October in order to place them into one of 4 different ability bands. The boundaries of each band reflect the national range of abilities but we reserve the right to make adjustments to these, if necessary, to ensure equal bands

<b>Band</b>	<b>CAT score</b>
Band 1	110 and above
Band 2	101 - 109
Band 3	91 – 100
Band 4	90 and below

Offers will be made on the basis of 25% from each band.

Candidates with an Education, Health and Care Plan (who are not subject to the oversubscription criteria) are encouraged to sit the test but if not, they will be allocated to the appropriate band on the basis of alternative assessment for the purpose of calculating the number of children to be admitted in that band. For those candidates who were unable to sit the test due to illness their KS2 predictions will be used to place them in the appropriate band

### **Application and Supplementary Forms**

All applicants must complete the online Application Form for the local authority where they reside before the deadline of 31<sup>st</sup> October 2020.

In addition, applicants should complete the school's own Supplementary Information Form and return, along with evidence of faith (see notes 2 & 4) directly to St Aloysius' College by 30<sup>th</sup> October 2020 at the latest. The Supplementary Information Form is contained in the school prospectus pack or can be downloaded from the school website. These documents exist to ensure Governors are able to establish faith priority.

### **Late Applications**

Any applications received after the deadline of 30<sup>th</sup> October 2020 will be considered late. Only where there is a genuine and compelling reason for an application to be late, which can be substantiated to the satisfaction of the Governing Body by the submission of strong and independent documentary evidence at the time of the application, will late applications be considered alongside those received by the closing date. For these applications to be considered, they must be received by the end of the first week of December so that all aspects of the application can be processed before the Governors meet to make their decisions.

### **Offers**

Offers of places will be sent to applicants by their home Local Authority on **1<sup>st</sup> March 2021** and they will have until 15<sup>th</sup> March 2021 to accept or decline the offer. A waiting list will be compiled and maintained by the Governors until 31<sup>st</sup> August 2021. After that time, applicants will be asked if they wish to remain on the list. All applications on the waiting list, including late applications, will be judged against the admissions criteria as vacancies occur. Unsuccessful applicants are entitled under the School Standards & Framework Act 1998 to appeal against the Governing Body's decision. Please contact the school to discuss procedure and request an appeal form.

### **Fair Access Protocol**

The school is committed to taking its fair share of vulnerable children who are hard to place, in accordance with locally agreed protocols. Accordingly, outside the normal round of admissions, the Governing Body are empowered to give consideration to a child where admission is requested under any local protocol which carries the agreement of both the Governing Body and the Diocese for the current admission year. The Governing Body has this power even when admitting such a child would exceed the normal admission number.

### **In Year Admissions (Year 8, 9, 10 & 11)**

Applications for In-Year admissions are made directly to the school. If a place is available and there is no waiting list then the Governing Body will offer the place. If more applications are received than there are

places available then applications will be ranked in accordance with the oversubscription criteria. Applicants will be offered the opportunity of being placed on a waiting list which will be maintained by the Governing Body in the order of the oversubscription criteria and not in the order in which the applications are received. When a place becomes available the Governing Body will make an offer to the applicant who is at the top of the list.

### **Year 12 Admissions**

As a partner in the Islington 6<sup>th</sup> Form Consortium, we welcome applications from all students. The Consortium Admissions Policy can be found in the consortium prospectus or on [www.ic6.co.uk](http://www.ic6.co.uk). In the event of oversubscription, priority will be given to students who fulfil the Consortium oversubscription criteria. Applications made after the deadline to the College will be given priority according to the oversubscription criteria set out above. **Please note that the school has now withdrawn from the Islington Consortium with effect from 1<sup>st</sup> September 2020 and that different admission processes have been agreed. These can be found on the school website under Sixth Form Admissions September 2020.**





St Aloysius' RC College

### ST ALOYSIUS' COLLEGE SUPPLEMENTARY INFORMATION (Faith criteria application)

Please note that the school receives over 500 applications for 180 places. Completion of this form is highly recommended. If you do not complete the form you will be ranked under criterion 8.

#### Child's Details

Child's surname:	Child's Christian or other first name:
Home Address:	Present School:
Postcode:	Date of Birth:

#### Parent/Carer Details

Parent(s)/Carer(s) Full Name:	Telephone number:
Address (if different from above):	
Alternative Contact Name:	Telephone number:
Address:	

#### Religion of Child (please tick one)

Catholic	Other Christian (please state name of denomination e.g Methodist)	Other Faith		
Catholic Parish you live in:				
Church where child was baptised and date of baptism: Please attach a photocopy of your child's Baptismal Certificate.				
Name and Address of your place of regular worship (if not Catholic):				
Name and position of priest providing Certificate of Catholic Practice or religious leader supplying letter confirming membership of the faith community (where appropriate):				
Names of brothers or sisters at this school:		Class or Year Group of Sibling:		
Is your child 'looked after' by the Local Authority, adopted or subject to a 'child arrangements' or special guardianship order having previously been 'looked after'? (Please circle)		<table border="1"> <tr> <td><b>YES</b></td> <td><b>NO</b></td> </tr> </table>	<b>YES</b>	<b>NO</b>
<b>YES</b>	<b>NO</b>			

**I confirm that I have read and understood the Admissions Policy and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that should any information I have given prove to be inaccurate that the governors may withdraw any offer of a place even if the child has already started school.**

Signed.....

Date.....

#### Please note:

Where applicable parents can obtain a Certificate of Catholic Practice from the priest at the parish where the family normally worships or from the Diocese of Westminster website at [www.rcdow.org.uk/schools](http://www.rcdow.org.uk/schools) (follow 'for parents' if applying for a place under the "practicing Catholic" criteria)  
Applicants from other Christian denominations and other faiths may attach a letter from their minister or religious leader confirming membership of the faith community.  
You **must** complete your local authority's Common Application Form on line. If you do not do this you will not be offered a place

#### Checklist: Have you enclosed?

Copy of baptism certificate (where necessary)  
Certificate of Catholic Practice (where necessary)  
Letter confirming membership of a Faith community from a religious leader  
Evidence of exceptional need (where appropriate)  
**Have you completed** your local authority's Common Application form

