


Admissions Policy 2023-2024



St Aloysius' College

Hornsey Lane,
Highgate,
London
N6 5LY

Last Review Date:	July 2021
Next Review Date:	July 2022
Governor's Signature:	



St Aloysius' College is a Catholic Voluntary Aided 11-19 comprehensive school for boys, within the Trusteeship of the Diocese of Westminster. As a Catholic school we aim to provide a Catholic education for all our pupils and it is essential that this is supported by all families in the school. All applicants are therefore expected to give their full, unreserved and positive support for the ethos of the school and its aims and policies as outlined in the school prospectus. We do, however, welcome and respect all religions. In order to preserve the school's comprehensive character by establishing a balanced intake across the ability range, the school will allocate all candidates into one of four ability bands by means of a Standardised Assessment test. Our Published Admission Number for Year 7 is 180.

OVERSUBSCRIPTION CRITERIA

If there are more candidates than places in any band, places within that band will be allocated in accordance with the following criteria. They must be read together with the notes that follow.

Priority is given in the order set out below:

- a) Catholic 'looked after' boys and Catholic boys who have been adopted (or made subject to child arrangements orders or special guardianship orders) immediately following Catholic boys who have been 'looked after', including those who appear to have been in state care outside of England;
- b) Catholic boys who have successfully applied for a music scholarship place;
- c) A Catholic boy with a Certificate of Catholic Practice;
- d) Other Baptised Catholic boys;
- e) Other 'looked after' boys and boys who have been adopted (or made subject to child arrangements orders or special guardianship orders) immediately following other boys who have been 'looked after', including those who appear to have been in state care outside of England;
- f) Any boys who have successfully applied for a music scholarship place;
- g) Those boys who are members of an Eastern Orthodox Church and preparing for the Sacrament of Baptism and Holy Communion within the Catholic Church;
- h) Boys who are members of other Christian denominations and other faiths;
- i) Boys who attend an Islington Futurezone primary school;
- j) Any other boys.

Oversubscription

Within each of the categories listed above, priority is given to those with a sibling attending at the time of admission. The term sibling includes step and half sisters/brothers. Priority will also be given to boys living nearest to the school.

Music Scholarship Places

The Governing Body can offer a maximum of 10 music scholarships to applicants who can demonstrate an aptitude in music. All applicants must attend a short listening test covering pitch, melody and rhythm, which will assess innate musical aptitude and not learned musical ability. This will take place during the same week as the banding test in October. Successful candidates will be given free 1:1 weekly tuition and dedicated use of an instrument. For this they would be expected to show full commitment to the school orchestra and choir with twice weekly after school rehearsals and failure to do so could lead to the scholarship being withdrawn.

Children Educated Outside their Chronological Age Group

Parents may apply for their child to be educated outside his chronological age group i.e. a year behind or a year ahead. Application should be made to the Chair of Governors at the time of application and any supporting evidence should be submitted at the same time. Governors will consider each case on its own merits and permission will only be given in exceptional circumstances.

Exceptional Medical/Social/Pastoral Need

The Governing Body will give priority to an application within a category where compelling professional evidence is provided at the time of application of an exceptional medical, social or pastoral need on the part of the child which can only be met by St Aloysius' College. This evidence must be provided by a recognised professional e.g. a doctor, social worker or priest. The Governors are not able to accept a case which is put forward retrospectively.

Pupils with an Education, Health and Care Plan

The admission of pupils with an Education, Health and Care Plan is dealt with by a completely separate procedure. This procedure is integral to the making and maintaining the EHC Plans by the pupil's home Local Authority. Details of this separate procedure are set out in the *Special Educational Needs Code of Practice*.

Notes (these notes form part of the oversubscription criteria)

1. Looked After Child has the same meaning as in section 22 of the Children Act 1989 and means any child in the care of a local authority or provided with accommodation by them (e.g. children with foster parents) A Special Guardianship Order is an order under the terms of the Children Act 1989 s.14A which defines it as an order appointing one or more individuals to be a child's special guardian(s) A Child Arrangements Order is an order under the terms of the Children Act 1989 s. 8 settling the arrangements to be made as to the person with whom the child is to live. Children 'looked after' immediately before the order is made qualify in this category
2. 'Catholic' means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a Certificate of Baptism in a Catholic Church and a Certificate of Catholic Practice or Supplementary Information Form.
3. Futurezone schools are as follows: Ambler, Ashmount, Canonbury, Drayton Park, Duncombe, Gillespie, Grafton, Hanover, Montem, Newington Green, Pakeman, Rotherfield, Tufnell Park, Winton and Yerbury.
4. For other Christian and those of other faiths, a baptismal certificate or a written declaration of religious practice from an official faith leader (on the Supplementary Information Form) is required to support the application.
5. Unless the context requires otherwise, 'parent' means any person who has legal parental responsibility for a child.
6. When the last offer is made to a child of a multiple birth, i.e. twins, triplets etc. the remaining child(ren) will also be offered a place, even though it will mean exceeding the published admission number
7. Proximity to the school will be determined by the local authority using a computerised mapping system using a straight line distance measurement. Routes will be calculated from the home address (as defined by the Land & Property Gazetteer) to the midpoint of the school grounds (as determined by Islington Local Authority) Home address is defined as the address at which the child resides for 50% or more of the school week. In a tie break situation the outcome would be decided by drawing lots which will be carried out by the Governors in the presence of an independent witness.

The Banding Test

In order to establish a balanced intake across the ability range and thereby preserve the school's comprehensive character, all candidates will be required to take part in a Standardised Assessment test (CAT) at the school in October in order to place them into one of 4 different ability bands. The boundaries of each band reflect the national range of abilities but we reserve the right to make adjustments to these, if necessary, to ensure equal bands

Band	CAT score
Band 1	110 and above
Band 2	101 - 109
Band 3	91 – 100
Band 4	90 and below

Offers will be made on the basis of 25% from each band.

Candidates with an Education, Health and Care Plan (who are not subject to the oversubscription criteria) are encouraged to sit the test but if not, they will be allocated to the appropriate band on the basis of alternative assessment for the purpose of calculating the number of children to be admitted in that band. For those candidates who were unable to sit the test due to illness their KS2 predictions will be used to place them in the appropriate band

Application and Supplementary Forms

All applicants must complete the online Application Form for the local authority where they reside before the deadline of 31st October 2022.

In addition, applicants should complete the school's own Supplementary Information Form (2021 onwards) on return, along with evidence of faith (see notes 2 & 4) directly to St Aloysius' College by **25th October 2022** at the latest. The Supplementary Information Form is contained in the school prospectus pack or can be downloaded from the school website. These documents exist to ensure Governors are able to establish faith priority.

Late Applications

Any applications received after the deadline of 31st October 2022 will be considered late. Only where there is a genuine and compelling reason for an application to be late, which can be substantiated to the satisfaction of the Governing Body by the submission of strong and independent documentary evidence at the time of the application, will late applications be considered alongside those received by the closing date. For these applications to be considered, they must be received by the end of the first week of December so that all aspects of the application can be processed before the Governors meet to make their decisions.

Offers

Offers of places will be sent to applicants by their home Local Authority on **1st March 2023** and they will have until 15th March 2023 to accept or decline the offer. A waiting list will be compiled and maintained by the Governors until 31st August 2023. After that time, applicants will be asked if they wish to remain on the list. All applications on the waiting list, including late applications, will be judged against the admissions criteria as vacancies occur. Unsuccessful applicants are entitled under the School Standards & Framework Act 1998 to appeal against the Governing Body's decision. Please contact the school to discuss procedure and request an appeal form.

Fair Access Protocol

The school is committed to taking its fair share of vulnerable children who are hard to place, in accordance with locally agreed protocols. Accordingly, outside the normal round of admissions, the Governing Body are empowered to give consideration to a child where admission is requested under any local protocol which carries the agreement of both the Governing Body and the Diocese for the current admission year. The Governing Body has this power even when admitting such a child would exceed the normal admission number.

In Year Admissions (Year 8, 9, 10 & 11)

Applications for In-Year admissions are made directly to the school. If a place is available and there is no waiting list then the Governing Body will offer the place. If more applications are received than there are places available then applications will be ranked in accordance with the oversubscription criteria. Applicants will be offered the opportunity of being placed on a waiting list which will be maintained by the Governing

Body in the order of the oversubscription criteria and not in the order in which the applications are received. When a place becomes available the Governing Body will make an offer to the applicant who is at the top of the list. **This includes ensuring that the applicant and parents support the ethos of the school prior to admission.**

Year 12 Admissions

St Aloysius Form Admissions Criteria 2023/2024

Introduction

St Aloysius Catholic School Sixth Form is a comprehensive Sixth Form providing an exciting range of courses with outstanding results. The Sixth Form is available for all existing pupils subject to pupils fulfilling the Sixth Form Admission Criteria and subject to applicants fulfilling the individual requirements of suitable courses. Places in the Sixth Form for external applicants will be distributed in accordance with the oversubscription criteria, subject to applicants fulfilling the individual requirements of suitable courses. See below. Any queries regarding sixth form admissions should be directed to the school. The capacity of the Sixth Form for Year 12 is currently 120 and 120 in Year 13.

Admission to the Sixth form

Students on roll at St Aloysius are required to apply for a place in the sixth form as are students from other schools.

Interviews

Internal and external applicants will receive an Information, Advice and Guidance interview to discuss their predicted grades and possible courses, and to assess their suitability for the sixth form.

Minimum Entry Requirements

There are 2 main pathways:

Academic: All students wishing to study A-level courses must achieve a minimum of six grades of between 4 and 9 at GCSE including three 6's or above. Students must also have English Literature or Language and Maths at a minimum grade 4. In addition students must meet an ALPs prediction of at least a D in their chosen subjects.

Vocational: Students wishing to study Level 3 Vocational Business or BTEC PE must achieve a minimum of five grades of between 4 and 9 at GCSE, including English and Maths, and at least 2 Grade 5 and above. For these courses we will also accept a Distinction from one BTEC Diploma Level Two as the equivalent of one GCSE pass grade.

Academic subject specific entry requirements:

Subject	Minimum Grade	Additional Information
Biology and Chemistry	At least 6 in all Sciences, including at least one 7	
Computer Science	Minimum grade 7 in Computing 7 in Maths	
Economics and Business	6 in English (Literature or Language) 6 in Maths	
English Literature	6 in both English Literature and English Language	
English Language	6 in both English Literature and English Language	
Fine Art	6 in Art	If not studied before a portfolio and subject interview will be required.
French	7 in French (unless native speaker)	
Geography	6 in Geography 6 in Maths	If not studied before a 5 in English (Literature or Language) will be required.

Government and Politics	Grade 6 in Maths and English or History	
Graphics Communication	6 in Art	If not studied before a portfolio and subject interview will be required.
History	6 in History	If not studied before a 5 in English (Literature or Language) will be required.
Maths	7 in Maths	
PE	Grade 6 in PE and grade 6 in Biology	
Physics	7 in Science & Maths	Maths A-Level must also be studied
Philosophy and Ethics	6 in Religious Studies 6 in English Literature and Maths	
Psychology	6 in Psychology	
Sociology	6 in English 6 in another Humanities subject	If not studied before a 5 in English (Literature or Language) will be required.
Spanish	7 in Spanish	
BTEC National Extended Diploma in Business	Either merit BTEC Business or Grade 5 GCSE Business (if studied)	

Please note admission onto courses without meeting these criteria may be granted on a discretionary basis

All those seeking admission to the sixth form must achieve the necessary grades for access onto the courses they have chosen. Students will also be expected to display evidence of motivation and commitment to post-16 study.

Maximum admission numbers of 20 places apply to A-level and vocational level 3 courses.

GCSE English and Maths Exam resits

Students who do not hold at least a grade 4 in Maths and/or English at GCSE will be required to continue lessons in these courses until they attain a grade 4.

All students must be enrolled for a course which meets the minimum requirements for 'full-time' study (i.e. minimum average 15 hours per week in lessons).

Entry into Year 13

There is no guarantee of entry into Year 13 for students in Year 12. Students wishing to move on to the second year of a course will need to achieve a minimum of 3 Ds at the end of Year 12 or merits on vocational courses. Students who do not meet the 3D's or merits criteria will be offered the opportunity to move to a more appropriate course. They must also meet minimum expectations of 95% attendance and punctuality.

Oversubscription Criteria

1. Students who are in the care of a local authority (as defined by section 22 of the Children Act 1989) subject to meeting the specific entry criteria for their chosen programme of study.
2. Applicants who are judged to have an exceptional social or medical need where they meet the admissions criteria. There will have to be a clear link between the child's exceptional need and the school. Parents/carers will need to submit a case supported by appropriate professional evidence from a doctor, social worker, or similar professional. That evidence will need to support the link between the need and the school.
3. Internal year 11 students subject to meeting the specific entry criteria for their chosen programme of study (up to a limit of 100).
4. External applicants subject to meeting the admissions criteria for their chosen programme of study where places are still available on that programme (up to a limit of 20).

In the event of oversubscription places will be allocated to those applicants meeting the basic qualification who live closest to the school and for whom places on their chosen courses are available. Each applicant must select their courses of study at the time of the application; these cannot be changed before the application is determined.

Closeness to the school is measured in a straight line ('as the crow flies') and the permanent address at which the applicant normally resides at the time of the application. The school will carefully verify the permanent address of the applicant.

Once applicants have been ranked according to distance:

1. Places will be allocated in order of closeness to the school.
2. Once the places available for a particular course of study have been filled, any other applicant who has chosen that course will be not considered for admission to that course, regardless of whether places are available on other courses that the applicant has chosen. The number of students who have applied for each course will need to be taken into account. Extra students may sometimes be accommodated over the admission number if the chosen course is not full.

All decisions regarding admissions will be initially be heard by the Headteacher.

Appeals

Should admission to the sixth form at St Aloysius Sixth Form be refused, applicants can acquire details of the statutory appeals procedure from the website.

False Information

In the event that St Aloysius Catholic School makes the offer of a place in the sixth form on the basis of a fraudulent or intentionally misleading application, then the initial offer will be withdrawn.

Conditions

All places offered are subject to the following post-acceptance conditions:

1. The applicant must provide documentary proof (original documents) of having in fact met the minimum and course specific entrance requirements.
2. The applicant must produce proof of address in the form of a copy of their parent/carer's current council tax bill.

Any applicant who is unable to satisfy these conditions will not be admitted to the school.

APPENDIX 1—Supplementary Information Form 2021 onwards

APPENDIX 2--- **(from updated Diocesan admission guidance June 2020)**

'Certificate of Catholic Practice' means a certificate issued by the family's parish priest (or the priest in charge of the church where the family attends Mass) in the form laid down by the Bishops' Conference of England and Wales. It will be issued if the priest is satisfied that at least one Catholic parent or carer (along with the child, if he or she is over seven years old) have (except when it was impossible to do so) attended Mass on Sundays and holy days of obligation for at least five years (or, in the case of the child, since the age of seven, if shorter). It will also be issued when the practice has been continuous since being received into the Church if that occurred less than five years ago. It is expected that most Certificates will be issued on the basis of attendance. A Certificate may also be issued by the priest when attendance is interrupted by exceptional circumstances which excuse from the obligation to attend on that occasion or occasions. Further details of these circumstances can be found in the guidance issued to priests <http://rcdow.org.uk/education/governors/admissions/>

Definition of children of other faiths

“Children of other faiths” means children who are members of a religious community that does not fall within the definition of ‘other Christian denominations’ and which falls within the definition of a religion for the purposes of charity law. The Charities Act 2011 defines religion to include:

- A religion which involves belief in more than one God, and
- A religion which does not involve belief in a God.

Case law has identified certain characteristics which describe the meaning of religion for the purposes of charity law, which are characterised by a belief in a Supreme Being and an expression of belief in that Supreme Being through worship.

Definition of children of other Christian denominations.

“Children of other Christian denominations” means: children who belong to other churches and ecclesial communities which, acknowledging God’s revelation in Christ, confess the Lord Jesus Christ as God and Saviour according to the Scriptures, and, in obedience to God’s will and in the power of the Holy Spirit commit themselves: to seek a deepening of their communion with Christ and with one another in the Church, which is his body; and to fulfil their mission to proclaim the Gospel by common witness and service in the world to the glory of the one God, Father, Son and Holy Spirit. An ecclesial community which on principle has no credal statements in its tradition, is included if it manifests faith in Christ as witnessed to in the Scriptures and is committed to working in the spirit of the above.

All members of Churches Together in England and of CYTÛN are deemed to be included in the above definition, as are all other churches and ecclesial communities that are in membership of any local Churches Together Group (by whatever title) on the above basis.

APPENDIX 3---Admissions Timetable 2020-2021--- (from updated Diocesan admission guidance June 2020)

Admission Year	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028
	Effective Month	Effective Month	Effective Month	Effective Month	Effective Month	Effective Month	Effective Month
Governing Body Reviews and Amends Policy	July-2019	July-2020	July-2021	July-2022	July-2023	July-2024	July-2025
GB Consult with DOW on Proposed Changes and Revise as necessary following DOWES Advice	September-2019	September-2020	September-2021	September-2022	September-2023	September-2024	September-2025
Changes Approved	October-2019	October-2020	October-2021	October-2022	October-2023	October-2024	October-2025
Consultation - Start	October-2019	October-2020	October-2021	October-2022	October-2023	October-2024	October-2025
Consultation - End	January-2020	January-2021	January-2022	February-2023	February-2024	February-2025	February-2026
Determination	February-2020	February-2021	February-2022	February-2023	February-2024	February-2025	February-2026
Publication - School Website	March-2020	March-2021	March-2022	March-2023	March-2024	March-2025	March-2026
Publication - LA Website	April-2020	April-2021	April-2022	April-2023	April-2024	April-2025	April-2026
Publication - LA Admissions Book	May-2020	May-2021	May-2022	May-2023	May-2024	May-2025	May-2026
Admission Round Opens - Primary	September-2020	September-2021	September-2022	September-2023	September-2024	September-2025	September-2026
Admission Round Opens - Secondary	September-2020	September-2021	September-2022	September-2023	September-2024	September-2025	September-2026
Application Round Closes - Secondary	October-2020	November-2021	November-2022	November-2023	November-2024	November-2025	November-2026
Application Round Closes - Primary	January-2021	January-2022	January-2023	January-2024	January-2025	January-2026	January-2027
Publication of Appeals process	February-2021	February-2022	February-2023	February-2024	February-2025	February-2026	February-2027
Offers Announced - Secondary	March-2021	March-2022	March-2023	March-2024	March-2025	March-2026	March-2027
Offers Announced - Primary	April-2021	April-2022	April-2023	April-2024	April-2025	April-2026	April-2027
Pupils Admitted to School	September-2021	September-2022	September-2023	September-2024	September-2025	September-2026	September-2027