

Creating a Google Account



These instructions offer further support for creating a Google Account. They are designed to assist you if you are **using a phone or tablet device** to access the meeting and **do not currently have a Google Account**.

We estimate it could take you up to 20 minutes to complete this process so please do allow enough time before the meeting. We recommend you complete this process in the days before the meeting.



First, please download the free GoogleMeets app from your device's relevant App Store (e.g. Apple App Store, Google Play Store, etc).

To create a Google Account using your current email address:

1. Follow this link to the Google Account Creation page:
<https://accounts.google.com/signup/v2/webcreateaccount?flowName=GlifWebSignIn&flowEntry=SignUp>

2. Click **'Use my current email address instead'**

EE WiFiCall 87% accounts.google.com

Google

Create your Google Account

First name

Last name

Username @gmail.com

You can use letters, numbers & periods

Use my current email address instead

Password

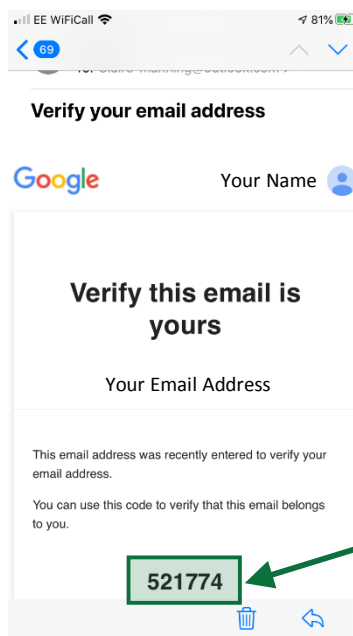
Use 8 or more characters with a mix of letters, numbers & symbols

Confirm

Sign in instead **Next**

3. Enter your details and create a password, then click 'Next'

4. Check your emails, Google have sent you a verification code (this may go to your 'Junk' folder). Once you have found the code enter it as requested and click 'Verify'



EE WiFiCall 81% accounts.google.com

Google

Verify your email address

Enter the verification code that we sent to Your Email Address. If you don't see it, check your spam folder.

Enter code

Back **Verify**

Return to your registration webpage:
Enter your code
And click **'Verify'**

Creating a Google Account



5. Complete your details (it is not compulsory to disclose your phone number) and click 'Next'

EE WiFiCall 81% accounts.google.com

Google

Welcome to Google

Your Email Address

Phone number (optional)

We'll use your number for account security. It won't be visible to others.

Day Month Year

Your date of birth

Gender

Why we ask for this information

Back Next

6. Review the 'Privacy and Terms', **tick both boxes** at the end of the page and click 'Create Account'

EE WiFiCall 81% accounts.google.com

data may be associated with your Google Account and we treat this data as personal information. You can control how we collect and use this data now by clicking 'More Options' below. You can always adjust your controls later or withdraw your consent for the future by visiting My Account (myaccount.google.com).

MORE OPTIONS

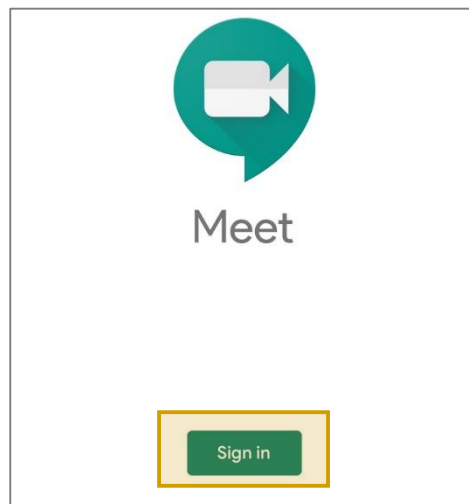
I agree to the Google Terms of Service

I agree to the processing of my information as described above and further explained in the Privacy Policy

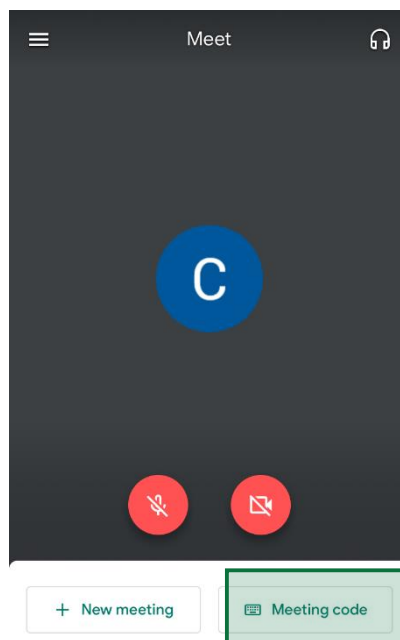
Cancel Create Account

7. Click 'Confirm'

8. Now return to the GoogleMeets app you downloaded earlier. Click 'Sign in' and enter the details you have just registered (email address on the first page, password on the second).



9. Click 'Meeting Code'



10. Enter the meeting code you have been provided with by email and letter precisely as it is shown (e.g. xxx-xxxx-xxx) and click 'Join meeting'

Meeting code or nickname

Present Join meeting